

**COVID Performance Risk Assessment 2020**  
**The Ragged Trousered Philanthropists**

<b>Company</b>	Townsend Theatre Productions
<b>Venue</b>	Touring Production
<b>Completed by</b>	Louise Townsend. townsendproductions@hotmail.co.uk
<b>Date assessed</b>	20 <sup>th</sup> July 2020

	<b>Item Activity</b>	<b>Covid Risk Hazard</b>	<b>Who is at Risk</b>	<b>Action</b>
1	Travel to & From venue	Proximity of Artist with general public in petrol stations & Toilet & food breaks	Artist Promoter audience	Van cabin will be disinfected before Performer starts to drive. He will wear appropriate PPE mask & gloves to pay for petrol. HE will sanitize hands after paying for petrol. (good hygiene will be followed) Artist will provide own food & drink for the day and night & will not access the venue kitchen. If required to stop for toilet break good hygiene will be carried out hands will be washed for at least 20 seconds)
2	Contact with promoters	Catching Covid-19 from contact with performers /promoter/ venue staff	Artist Promoter Audience	Prior communication to ensure agreement as to safety measures in place Promoter to restrict all other access to site to ensure artist has an empty/ undisturbed space to get in/ set up Good hygiene practised by all ie. handwashing/ hand sanitiser/ gloves and masks worn (where necessary) by all. Artists will wash hands upon arrival for 20 seconds Social distancing adhered to in accordance to most recent government advice (currently 2m or 1m+ with adequate additional control)
3	Access to venue for artist	Contamination from using toilets/ kitchen, touching surfaces, doors etc	Promoter Volunteers Artist Audience	Prior communication to ensure agreement as to safety measures in place Promoter to restrict all other access to site to ensure artist has an empty/ undisturbed space to get in/ set up Good hygiene practised by all ie. handwashing/ hand sanitiser/ gloves and masks worn (where necessary) by all. Artists will wash hands upon arrival for 20 seconds Social distancing adhered to in accordance to most recent government advice

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1 C	Artist is unwell or lives with someone who is unwell or has come into contact with someone who has been or is unwell	Contamination of Covid 19 to general public/ audience/ promoter.	Promoter Volunteers Audience	To communicate with Live and Local & Promotor asap of the circumstance. Notify test & trace for up to 14 days after the event.
1.	Get In & Set up	Proximity of artist with promoter plus contamination of virus on set & prop items	Artist Promoter Audience	<p>Set, props &amp; costume will be cleaned &amp; disinfected before arrival at the venue. Performer will sanitise hands and wear a face mask &amp; gloves to do the get in.</p> <p>Venue to be rigorously cleaned &amp; disinfected before arrival to avoid contamination</p> <p>All set items can be carried in and put up by one performer so no contact with any other person required.</p> <p>Promoter to keep two metres apart from performer at all times and to wear a face mask.</p> <p>Promoter to set up audience seats minimum two metres away from performer and the set and two metres apart from other audience members.</p>
2	Audience attending performance	Proximity of audience, artist & promoter to avoid cross contamination of covid 19.	Artist Promoter Audience	<p>Artist to keep 2 metre away from all audience members attending performance.</p> <p>All audience members to wear face masks to protect artist on stage. Audience to be let in in single file 15 minutes before the start of the performance. Audience members to sanitise hands before entering the venue &amp; to keep 2 metres apart &amp; to sit 2 metres apart. Floor to be marked out at 2 metre intervals near the toilet &amp;</p>

				around the venue. Windows if possible, to be left slightly open.
3	Artist in performance	Proximity of audience, performer & promoter to avoid contamination of covid 19	Artist Promoter Audience	Audience & promoter to be kept 2 metres apart at all times from the performer. Short 10 minute break for artist to change set and props. Audience members to be able to go to the toilet during performance to avoid queues. Sanitiser to be used in toilets and a disinfectant spray available to clean down toilet after use.
4.	Audience exiting the venue	Proximity of audience, performer & promoter to avoid contamination of covid 19	Artist Promoter Audience	Audience to leave once performance comes down. In an orderly fashion keeping 2 metres apart & in safe bubbles or singularly keeping 2 metre distance as they leave.
	Get Out	Proximity of audience, performer & promoter to avoid contamination of covid 19	Artist Promoter Audience	All set and props to be disinfected after audience have left. Artist to get set & props out on own. Artist to put costume in a tied plastic bag near the back of the van to be washed as soon as back to base.
Signed		Neil Gore for Townsend Theatre Productions		